

### **Software Titles**

- o ACT!2000 for Users
- o Adobe Acrobat 7.0 Standard
- o Adobe Acrobat 8 Standard **NEW!**
- o Adobe Flash CS3 Professional
- o Adobe Flex 3
- o Adobe Illustrator
- o ADP – Payroll
- o Corel Presentations 9.0
- o Corel Quattro Pro 9.0
- o Corel WordPerfect 9.0
- o Desktop Publishing Theory Skills
- o FileMaker Pro 6
- o JD Edwards
- o Legal MacPac 2000
- o Lotus Notes 8.5
- o MAS 90 – Bookkeeping
- o Microsoft Access 2003
- o Microsoft Access 2007
- o Microsoft Excel 2003
- o Microsoft Excel 2007
- o Microsoft FrontPage 2003
- o Microsoft Internet Explorer
- o Microsoft Office 2003 Integration
- o Microsoft Office XP Integration
- o Microsoft Outlook 2003
- o Microsoft Outlook 2007
- o Microsoft PowerPoint 2003
- o Microsoft PowerPoint 2007
- o Microsoft Project 2003
- o Microsoft Project 2007
- o Microsoft Publisher 2007
- o Microsoft Windows XP
- o Microsoft Word 2003
- o Microsoft Word 2007
- o MYOB Accounting Plus
- o Netscape Navigator 4.77
- o Peachtree 2007
- o Peachtree Accounting 2003
- o QuickBooks Pro 2008
- o QuickBooks Pro 2009 **NEW!**
- o Quicken 2003
- o Sage Line 50
- o Sage MAS 90/200
- o Simply Accounting 2006
- o Spanish Microsoft Access 2000
- o Spanish Microsoft Excel 2000
- o Spanish Microsoft Internet Explorer 5.0
- o Spanish Microsoft Outlook 2000
- o Spanish Microsoft PowerPoint 2000
- o Spanish Microsoft Word 2000

### **Free Learning Tools**

Kenexa Prove It! provides Software simulation-based Learning Tools to all ProveIt.com clients, at no additional charge.

- o Microsoft Access 2000 Tutorial
- o Microsoft Access 2002 Tutorial
- o Microsoft Access 2003 Tutorial
- o Microsoft Access 2007 Tutorial
- o Microsoft Excel 2000 Tutorial
- o Microsoft Excel 2002 Tutorial
- o Microsoft Excel 2003 Tutorial
- o Microsoft Excel 2007 Tutorial
- o Microsoft Internet Explorer 5.0 Tutorial
- o Microsoft Office 2000 Integration Tutorial
- o Microsoft Office 2003 Integration Tutorial
- o Microsoft Office XP Integration Tutorial
- o Microsoft Outlook 2000 Tutorial
- o Microsoft Outlook 2002 Tutorial
- o Microsoft Outlook 2003 Tutorial
- o Microsoft Outlook 2007 Tutorial
- o Microsoft PowerPoint 2000 Tutorial
- o Microsoft PowerPoint 2002 Tutorial
- o Microsoft PowerPoint 2003 Tutorial
- o Microsoft PowerPoint 2007 Tutorial
- o Microsoft Windows 2000 Tutorial
- o Microsoft Windows XP Tutorial
- o Microsoft Word 2000 Tutorial
- o Microsoft Word 2002 Advanced Documents Tutorial
- o Microsoft Word 2002 Tutorial
- o Microsoft Word 2003 Tutorial
- o Microsoft Word 2007 Tutorial
- o Peachtree Accounting 2003 Tutorial
- o QuickBooks Pro 2000 Tutorial

### **Office/Professional Titles**

- o Basic Office Skills
- o Basic Reading Comprehension
- o Basic Spelling
- o Business Writing
- o Clerical Proofreading
- o Coding
- o Comparison Skills
- o Computer Literacy – Advanced **NEW!**
- o Computer Literacy – Basic
- o Customer Service Mindset Survey
- o Data Entry 10 Key
- o Data Entry Alpha Numeric
- o Data Entry Check Number Database
- o Data Entry Inventory Database
- o Email Etiquette
- o English as a Second Language
- o Internet Basics
- o Internet Research Skills
- o Mailroom Management Skills
- o Office Telephone Etiquette
- o Payroll
- o PeopleSoft HRMS
- o Project Management for IT Professionals
- o Project Management Fundamentals
- o Shorthand
- o Spanish Basic Office Skills
- o Spanish Typing – General
- o Spanish-English Bilingual
- o Typing
- o Vocabulary
- o Vocabulary – Homonym Usage

### **Accounting Titles**

- o Accounting Terminology – Advanced
- o Accounting Terminology – Basic
- o Accounts Payable
- o Accounts Receivable
- o ACCPAC Pro Series
- o ADP – Payroll
- o Advanced Accounting
- o Bookkeeping - General
- o Bookkeeping – Professional
- o Business Income Tax
- o Corporate Tax Accounting
- o Cost Accounting
- o Fixed Assets
- o General Accounting
- o General Ledger Knowledge
- o Individual Income Tax
- o JD Edwards
- o MAS 90 – Bookkeeping
- o MYOB Accounting Plus
- o Partnership Tax Accounting
- o Payroll Clerk
- o Payroll Management
- o Peachtree 2007 **NEW!**
- o Peachtree Accounting 2003
- o QuickBooks Pro 2008
- o QuickBooks Pro 2009 **NEW!**
- o Quicken 2003
- o Sage Line 50
- o Sage MAS 90/200
- o Simply Accounting 2006

### **Call Center Titles**

- o Call Center 911 Operators
- o Call Center Advanced Spelling [audio]
- o Call Center Basic Spelling [audio]
- o Call Center Consumer Collections
- o Call Center Customer Service Scenarios [audio]
- o Call Center Customer Service Survey
- o Call Center Data Entry [audio]
- o Call Center Environment [audio]
- o Call Center German-English Bilingual [audio]
- o Call Center Inbound Sales Skills
- o Call Center Italian-English Bilingual [audio]
- o Call Center Listening Skills [audio]
- o Call Center Math
- o Call Center Outbound Sales Skills
- o Call Center Reference Manual [audio]
- o Call Center Retention [audio]
- o Call Center Spanish-English Bilingual [audio]
- o Call Center Technical Support [audio]
- o Call Center Telephone Etiquette
- o Call Center U.S. Cities Spelling [audio]
- o Call Center U.S. Geographic Locations
- o Call Center U.S. State Abbreviations [audio]
- o Call Center World Geography
- o Spanish Call Center Customer Service Survey
- o Spanish Call Center Telephone Etiquette

**Financial Titles**

- Auditing
- Casualty Insurance – Automobile
- Commercial Collections
- Commercial Insurance Knowledge
- Credit Analyst
- Credit Management
- Financial Analysis
- Financial Management
- Great Plains
- Investment Management: US Equities and Equities Products
- Loan Officer Skills
- Loan Processing
- Loan Underwriting Knowledge
- Payroll
- PeopleSoft Financials
- Property Insurance
- Property Management
- Purchasing Fundamentals
- Reconciliation
- SAP for Users
- Title Insurance Knowledge

**Healthcare Titles**

- General Pharmaceutical Knowledge
- Healthcare Industry Terminology
- HIPAA – Clinical Staff
- HIPAA Administration
- JCAHO
- Medical Billing Knowledge
- Medical Claims Processing
- Medical Collections
- Medical Records Coding [CPT]
- Medical Records Coding [ICD –9]
- Medical Terminal Digit Filing
- Medical Terminology – Abbreviations
- Medisoft
- Pharmaceutical Terminology
- Typing – Medical

**Industrial Titles**

- Assembly & Matching
- AutoCAD 2010
- Basic Ruler Reading
- Basic Warehousing Knowledge
- Blueprint Basics
- Blueprint Reading
- Electrical Engineering – Electronics & Communication
- English Ruler Reading
- Forklift Operation
- General Maintenance
- Mechanical Reasoning
- Pick/Pack Ticket
- Quality Assurance Inspection
- Shipping and Receiving Clerk Skills
- Soldering
- Wholesale Distribution Knowledge

**Legal Titles**

- Legal Assistant
- Paralegal Skills
- Typing – Legal

## Technical Titles

- o .NET Framework
- o .NET Framework 2.0
- o .NET Framework 3.0
- o .NET Programming – ASP
- o .NET Programming – ASP 2.0
- o .NET Programming – ASP 3.5
- o .NET Programming – C#
- o .NET Programming – C# 2.0
- o .NET Programming – C# 3.0
- o .NET Programming – JScript
- o .NET Programming – Visual Basic
- o .NET Programming – Visual J#
- o A+
- o ABAP/4 for SAP
- o Access Basic 2.0
- o ACT! 2000 for Administrators
- o ACT! 2000 for Developers
- o ActionScript 3.0
- o Active Directory
- o Active Server Pages
- o ActiveX
- o ADABAS DBA
- o Adabas Natural
- o ADABAS Programming
- o Adobe ColdFusion 8
- o AION Programming
- o AJAX
- o ANSI SQL
- o Apache Web Server
- o AppleTalk
- o AppleTalk Networks
- o AS/400 Operations
- o Assembler
- o Assembler for IBM Mainframes
- o AUS–NZ Lotus Notes 5.0 for Developers
- o Basic Wireless Communications
- o BizTalk Server 2006
- o Borland C++ Builder
- o BroadVision
- o Business Objects XI Release 2
- o BusinessObjects 5 – Designer
- o C Programming
- o C++ Programming
- o Cascading Style Sheets
- o CGI Concepts
- o CICS/COBOL
- o Cisco Networking
- o Cisco Router
- o Citrix for Client Server Applications
- o Citrix MetaFrame
- o Citrix WinFrame
- o Client/Server Fundamentals
- o Clipper
- o COBOL
- o COBOL 400
- o COBOL for Year 2000 Programmers
- o COBOL II
- o Cognos Impromptu Knowledge
- o Cognos PowerPlay
- o Cold Fusion 4
- o Cold Fusion MX 6.1
- o Cold Fusion Scripting & Development
- o ColdFusion MX 7
- o COM/DCOM Development in Delphi
- o COM/DCOM Development in Visual Basic
- o Computer Technician Skills
- o COOL: Gen
- o CORBA
- o Crystal Reports 11
- o Crystal Reports 7.0
- o Crystal Reports 8.0
- o Crystal Reports 8.5 for Developers
- o Data Architecture **NEW!**
- o Data Communications Concepts
- o Data Modeling Concepts
- o Data Warehousing Concepts
- o DB2 5.x DBA
- o DB2 Developer
- o DB2 v.8 Mainframe DBA
- o DB2 v.8 UDB DBA
- o dBase III Plus
- o Delphi 3
- o Delphi 5
- o DHTML
- o DOS 6.x
- o Dreamweaver
- o Dreamweaver 8
- o E–Commerce Concepts: Architecture and Design
- o E–Commerce Concepts: Deployment
- o EDI (Electronic Data Interchange)
- o Enterprise JavaBeans (EJB)
- o Ethernet Networking
- o FORTRAN 77/90
- o GroupWise 5.x
- o Gupta/Centura
- o HTML 2.0/3.0
- o HTML 4.0
- o HTML Developers
- o HTML Webmaster
- o IBM AIX 5.1 Administrator
- o IMS
- o iNet+
- o Informatica
- o Informix
- o Internet Security
- o J2EE
- o J2SE
- o Java 1.1
- o Java 2
- o Java Applets Development
- o Java Beans Development
- o Java Enterprise Development
- o Java Entry Level
- o Java SE 6
- o Java Server Pages
- o Java Servlets
- o Java Swing
- o JavaScript
- o JavaScript
- o JCL
- o LAN Hardware
- o Linux Administration
- o LoadRunner 9
- o Logical Reasoning – Deduction
- o Logical Reasoning – Mathematical
- o Lotus Domino 6 for Developers
- o Lotus Notes 4.0 for Developers
- o Lotus Notes 4.5 for Developers
- o Lotus Notes 5.0 for Developers
- o Lotus Notes Administration
- o Macintosh Technician OS 9
- o Macintosh Technician OS X
- o Macromedia Director MX 2004
- o Macromedia Flash 5
- o Macromedia Flash MX 2004
- o Macromedia Flash Professional 8
- o Microsoft Access 2000 for Developers
- o Microsoft Access 2002 for Developers
- o Microsoft Access 2003 for Developers
- o Microsoft Access 2007 for Developers **NEW!**
- o Microsoft Exchange Server 2000 Administration
- o Microsoft Exchange Server 2003 Administration
- o Microsoft Exchange Server 2007 Administration
- o Microsoft Exchange Server 5.5
- o Microsoft Foundation Class
- o Microsoft Internet Information Server (IIS) 4.0
- o Microsoft Internet Information Server [IIS] 7.0
- o Microsoft Office 2003 Help Desk
- o Microsoft Office 2007 Help Desk
- o Microsoft Office SharePoint Server 2007
- o Microsoft Office XP Help Desk
- o Microsoft Site Server 3.0
- o Microsoft Transaction Server
- o Microsoft Visio 2002
- o Microsoft Visio 2003
- o Microsoft Visio 2007
- o Microsoft Windows 2000 Data Center Administration
- o Microsoft Windows 2000 Professional Installation
- o Microsoft Windows 2000 Server Administration
- o Microsoft Windows 2000 Server Installation
- o Microsoft Windows 2000 Server Installation Procedures
- o Microsoft Windows 2000 Technical Skills
- o Microsoft Windows 2003 Server Administration
- o Microsoft Windows 2003 Server Installation Procedures
- o Microsoft Windows NT 4.0 Server Administration
- o Microsoft Windows NT 4.0 Server Installation
- o Microsoft Windows NT 4.0 Workstation Installation
- o Microsoft Windows Programming
- o Microsoft Windows Server 2008 Administration
- o Microsoft Windows XP Technical Skills
- o MVS
- o MySQL
- o Netscape Webserver
- o Network Administration
- o Network Security
- o Novell Directory Services (NDS)
- o Novell NetWare 3.12
- o Novell NetWare 4.x
- o Novell NetWare 5.x
- o Object Oriented Programming (OOP)
- o Object PAL 5.0
- o OLAP Concepts
- o Oracle 10g DBA
- o Oracle 10g for Developers
- o Oracle 7.3 DBA
- o Oracle 7.3 Developer
- o Oracle 8 DBA
- o Oracle 8 Developer
- o Oracle 8.i
- o Oracle 9i DBA
- o Oracle 9i for Developers
- o Oracle Applications DBA
- o Oracle Designer 2000
- o Oracle Developer 2000
- o Oracle Financials 11
- o Oracle Forms 10g **NEW!**
- o OS/2 for Administrators
- o OS/2 for Users
- o Paradox Application Language 4.0

- o Pascal
- o **PeopleSoft**
- o PeopleSoft 7 DBA
- o PeopleSoft 7 Developer
- o PeopleSoft 8 DBA
- o PeopleSoft 8 Developer
- o PeopleSoft 9 DBA
- o **PeopleSoft 9 Developer**
- o Perl 5
- o Perl 6
- o PHP 4
- o PHP 5
- o PHP 5.3
- o PL/SQL
- o PowerBuilder 10
- o PowerBuilder 4.0
- o PowerBuilder 5.0
- o PowerBuilder 6.0
- o PowerBuilder 8.0
- o Project Management for IT Professionals
- o QuickTest Professional 9
- o Rational Rose
- o Relational Database Design (RDBMS)
- o RPG III
- o RPG IV (RPG LE)
- o Ruby 1.8
- o **SAP Database**
- o SAS 6 – IT Professional
- o SAS 8.2
- o SCO Unix for Administrators
- o SCO Unix for Users
- o Siebel 7
- o Smalltalk
- o Solaris Administrator
- o SPSS
- o SQA Robot
- o **SQL Entry Level**
- o SQL for Client–Server Applications
- o SQL for Desktop Applications
- o SQL Server 2000 DBA
- o SQL Server 2000 for Developers
- o SQL Server 2005 DBA
- o SQL Server 2005 for Developers
- o **SQL Server 2008 DBA**
- o **SQL Server 2008 for Developers**
- o **SQL Server 2008 Reporting Services NEW!**
- o SQL Server 6.5
- o SQL Server 6.5 Developer
- o SQL Server 7.0 DBA
- o SQL Server 7.0 Developer
- o SQL Server Integration Services
- o Sybase 11
- o Sybase 12
- o Sybase DBA
- o Sybase Developer
- o Systems Management Server 2 (SMS)
- o **TCP/IP**
- o **Technical Support – IT/Network**
- o Technical Support Processes
- o Telecommunications
- o TestDirector 8
- o Transact SQL
- o U.K. Lotus Notes 5.0 for Developers
- o UML
- o **UNIX Administrator**
- o UNIX Programming
- o **UNIX Shell Programming NEW!**
- o UNIX Users
- o VBScript
- o Visual Basic 4.0
- o Visual Basic 5.0
- o **Visual Basic 6.0**
- o **Visual Basic 6.0 for Applications (VBA)**
- o Visual C++ 4.0
- o Visual C++ 6.0
- o Visual FoxPro 3.0
- o Visual FoxPro 6.0
- o Visual FoxPro 8
- o Visual InterDev 6.0
- o Visual J++ 1.1
- o Visual J++ 6
- o VSE/DOS
- o WAN Architecture
- o Web Commerce Security
- o Web Design Mastery
- o WebLogic Portal 7.0
- o WebLogic Server 7.0
- o WebSphere 4.0
- o WebSphere Application Server 7
- o WebSphere MQ V5
- o WinRunner 6.02
- o WinRunner 7.6
- o XML
- o X–Window Systems

### **Free Code Sample Scenarios:**

Because gauging coding skills is a highly subjective endeavor, we provide a controlled, immediate writing environment for you to assess the candidate's code sample, in context to the scenario. This feature is available to all ProveIt.com clients, at no additional charge.

- o Code Sample – ASP – File Operations
- o Code Sample – ASP.NET – Date/Time Operations
- o Code Sample – C Sharp – Date/Time Operations
- o Code Sample – C Sharp – File Operations
- o Code Sample – Java – File Operations
- o Code Sample – Java – Date/Time Operations
- o Code Sample – JavaScript – Date/Time Operations
- o Code Sample – JavaScript – File Operations
- o Code Sample – VB Script – Date/Time Operations
- o Code Sample – VB.NET – Date/Time Operations
- o Code Sample – Visual Basic – File Operations
- o Code Sample – Visual Basic – Date/Time Operations